

Proposal to Host a California Indian Conference

We are always interested in an academic institution willing to host future California Indian Conferences. If you are interested, what is needed is to put together a short proposal and either present it at the Annual Business meeting at the next occurring CIC conference during, or mail it to one of us, and we could present it for you. Of course, we'd like to talk to you by phone first.

Below, you will find the conference mission statement, as well as some suggestions for how to develop a conference proposal. We hope that this information will help you think through your conference proposal.

The CIC website has all the past CIC programs. These will help you with how other campuses have put together their conferences.

Please feel free to phone or email any of us, if you are interested in hosting a future conference.

Thank you, The California Indian Conference Facilitators Committee.

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CONFERENCE MISSION STATEMENT

The California Indian Conference provides a forum for the sharing of knowledge, scholarship, and issues of importance related to Native California. The conference brings together California Indians, academics, tribal scholars, educators and students, public agencies and institutions, tribal communities and organizations, and the general public.

PROPOSAL ESSENTIALS

Provide a letter from someone in your institution at the dean or higher level, preferably the president, stating that the institution will sponsor the conference and provide monetary support (\$10,000 minimum) and resources in support of the conference, including:

- Release time for one course per semester for one year to fulfill the functions of the conference coordinator (a full-time faculty member)
- Student assistants
- Venue costs that will be waived or covered (eg. parking, the conference building, food)
- Description of preliminary conference committee, with names listed of the people who are willing to participate.
- A list of local tribes with an indication of their support for the conference, ideally in the form of attached letters
- Any special things you have to offer, such as that a local tribe will sponsor a barbecue, or the art department will sponsor an exhibition.

You or a representative should be prepared to attend the conference business meeting to present your proposal. If you cannot attend, please contact one of us (see above) to help you with that.

Before you submit your proposal, you should contact the Annual California Indian Conference Coordinating Committee to confirm your intention to submit a proposal.

CONFERENCE BUDGET

For conference budget guidelines, please see "California Indian Conference Proposal Budget: Things to Consider."